

APPLICATION FOR EMPLOYMENT

NAME _____
(Last) (First) (Middle)

PRESENT ADDRESS _____
(Street) (City) (State) (ZIP)

PHONE # _____ CELL# _____ "E" MAIL _____

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____

NUMBER OF HOURS PER WEEK YOU WANT TO WORK _____ SALARY DESIRED _____

SHIFT OR HOURS PREFERRED _____

GENERAL QUESTIONS

Are you:	Over 21?	YES	NO
	Able to provide verification, upon employment, of your identity and your right to work in the United States?	YES	NO
	Currently Employed?	YES	NO
	Have you pleaded guilty or been convicted of a crime?	YES	NO

If yes, give dates and details:

PERSONAL REFERENCES

NAME	ADDRESS	PHONE	YEARS ACQUAINTED
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1 _____

2 _____

3 _____

EDUCATION

High School _____

College _____

Circle Highest Grade Attained 8 9 10 11 12 13 14 15 16 17 18

Previous Experience:

(check all that apply) Waiting tables Counter sales Bartending Cooking Cashiering Lottery

PREVIOUS EMPLOYMENT (begin with most recent position)

Dates of Employment From ___/___/___ To ___/___/___ Position Held _____

Company Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Responsibilities _____

Reason for Leaving _____

Supervisor's Name _____ May we contact this employer for a reference? Yes No

Dates of Employment From ___/___/___ To ___/___/___ Position Held _____

Company Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Responsibilities _____

Reason for Leaving _____

Supervisor's Name _____ May we contact this employer for a reference? Yes No

Dates of Employment From ___/___/___ To ___/___/___ Position Held _____

Company Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Responsibilities _____

Reason for Leaving _____

Supervisor's Name _____ May we contact this employer for a reference? Yes No

I certify that my answers are true and complete to the best of my knowledge. I authorize you to makes such investigations and inquiries of my personal, employment, educational, financial, and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection to with my application. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant _____ Date _____

Do not write below this line _____

NEATNESS _____ ABILITY _____ PERSONALITY _____ TEAMPLAYER _____ ARTICULATE _____

INTERVIEWED BY _____ DATE _____

SUITABLE FOR HIRE: YES NO

NOTES: